Wanderbrief Privacy Statement and Cookie Statement

Wanderbrief has compiled this Privacy Statement to inform you of the policy and procedures governing the collation, use and other forms of processing of (personal) data obtained by Wanderbrief from subscribers (including natural and legal persons) and from registered and non-registered users of its Services.

Article 1Identity of Wanderbrief & ServicesThe entity responsible for processing personal data ("controller") is Wanderbrief B.V., with its registeredoffice at Brederodestraat 42-III, 1054 MV Amsterdam (Chamber of Commerce no. 64306062).

This Privacy Statement defines 'Services' as: all existing and future electronic and digital services offered by Wanderbrief, paid or unpaid, including but not confined to the Services summarised in the General Terms & Conditions on the Wanderbrief Website, plus mobile versions of these services, and all digital applications.

Article 2 Information collated and processed by Wanderbrief

er account

In order to use the Services, you must create a User Account via the website <u>www.wanderbrief.com</u>. The following (personal) data is mandatory: e-mail address, user name and password.

Wanderbrief needs this information to implement the Services and to manage your User account. Any details which are subsequently added or amended will be processed by Wanderbrief to provide you with a better service.

nformation and personal data

By providing information and personal data in your profile ('Bio') such as name, expertise, gender, date of birth, residency, years of work experience, portrait, examples of earlier work (also via links to social media accounts like Instagram, Facebook and Twitter) you explicitly consent to the use by Wanderbrief of these information and personal data. By applying for a Brief you explicitly give consent Wanderbrief to share all information and personal data in your profile with the Company who posted the Brief.

d promotional ends

With your explicit consent Wanderbrief will collect personal data which will consist of personal data in your profile ('Bio'), your IP address, the URLs of websites you arrive at Wanderbrief from of leave Wanderbrief to go to, your type of browser, language, access times, the content of any undeleted cookies that your browser previously accepted from us, your operating system, your mobile provider, your mobile device, your ISP, the pages you have visited and any cookies that may be present. Wanderbrief may use these (personal) data for marketing and promotional ends. Wanderbrief may rent these (personal) data to carefully selected partners for commercial and marketing ends only with your unambiguously consent.

Article 3 Purpose of information-gathering

Wanderbrief will gather (personal) data for the following ends:

- 1. to implement the Services it provides;
- 2. to connect you with Companies using the Wanderbrief Website;
- 3. to connect you with other Freelancers using the Wanderbrief Website;
- 4. to improve the Services it provides;
- 5. to manage and secure your User Account;
- 6. to send newsletters;
- 7. to process payments;

- 8. to process (personal) data for promotional and/or commercial ends;
- 9. to provide carefully selected partners with (personal) data for promotional and/or commercial ends only with your unambiguously consent;
- 10. to inform you (by email) and keep you up-to-date with offers made by Wanderbrief and news about Wanderbrief and its Services.

Wanderbrief can also use the data to continue to improve the Services and to match them more closely to your personal preferences, for example by combining information obtained from the cookies (see Article 4) with your User profile. IP addresses will be gathered to prevent misuse and to secure the Services.

Collated information may also be used for statistical purposes which may be accessible to Wanderbrief's suppliers or other third parties. Such information will be rendered anonymous before being passed on, and will only be visible in the form of quantified data.

Article 4 Cookies

Wanderbrief's Services use cookies. A cookie is a tiny file with data sent from a website page and stored on your web browser on the hard disk of your computer or mobile phone.

With your consent, carefully selected advertisers will also use non-functional cookies in the Services. The Wanderbrief website contains a list of the cookies placed and used by advertisers. This data (including your IP address) will be placed under the responsibility of the advertiser.

These are vital for the running of the Services on the Website(s) and apps. Without the use of these cookies parts of the Website would not function. For example, Wanderbrief uses cookies to help us identify which of the visitors have a User Account in order to access content Users are entitled to on the Website. Wanderbrief uses these cookies to tell if you're logged in to your User Account, which allows extra functionality.

These cookies collect information about the use of the Website, and enable Wanderbrief to improve the way it works. Analytics cookies show which are the most frequently visited pages on the Websites. They help Wanderbrief record how visitors navigate around pages and from page to page in order to make improvements to the Wanderbrief journey on the Website. Additionally analytical cookies allow Wanderbrief to see overall patterns of usage at an aggregated level. Wanderbrief uses the Services of Google Analytics.

With your consent Wanderbrief uses these types of cookies to provide advertisements that are more relevant to your interests. This can be done by delivering online adverts based your previous web browsing activity, known as "online behavioural advertising" (OBA). Cookies are placed on your browser which will remember the websites you have visited. We may also use cookies and similar technologies to provide you with adverts based on your location, offers you click on, and other similar interactions with our Website(s) and apps. With your consent Stripe Inc. can store tracking cookies on your computer.

Social media cookies are cookies that features of social media websites. This includes a YouTube video, selection of a collection point in Google Maps or a liking for Facebook.

For more information concerning the use of cookies in the context of these Services, please refer to the privacy statements of the aforesaid service providers.

You can at any time remove cookies from your hard disk. You can also change the settings on your browser so that the cookies are automatically deleted. Please consult the user instructions for your browser. You can also refuse to install cookies by selecting the appropriate settings in your browser. If you do so, however, you will probably not be able to make use of all the options provided by the Wanderbrief services.

When you first visit the Wanderbrief website(s), you will be asked to give your consent for the installation of cookies. If you use several browsers and/or more than one type of computer, you will need to repeat this process as often as necessary. By consenting to the use of cookies, you are fully assenting to the installation of all the cookies Wanderbrief uses in the manner and for the purposes described above.

Article 5 Third party websites

If you follow an Internet link on the Wanderbrief website(s) which takes you to a third party website, you will be leaving the relevant Wanderbrief service and transferring to the website of that third party. The Wanderbrief Terms & Conditions of Use and its Privacy Statement expressly do not apply to these websites, which are governed by the terms & conditions set by the relevant third party. Wanderbrief cannot be held in any way liable for the use of third party website(s).

Article 6 Third party involvement

Wanderbrief may use the services of third parties to help it implement and administer its own services. These third parties (processors) may be given access to your (personal) data; if so, this access will be solely for the purposes of implementing the Wanderbrief services. For example, Wanderbrief may share your credit card information with the credit card service provider to process your payment, this only on documented instructions from Wanderbrief and under an appropriate obligation of confidentiality. Wanderbrief will oblige these third parties to undertake not to publicise or process your personal data, except in so far as this may be necessary to implement its services.

Article 7 Transfer of data within EU

Countries outside the European Union (EU) do not always offer the same level of protection regarding your personal details as EU member states. Wanderbrief will therefore store your (personal) data within the EU.

Article 8 Right of consultation and correction

All Users (natural persons) are legally entitled to ask Wanderbrief to allow them to inspect the processing (method) of their personal data. The term 'processing' is defined as, among other things, all actions or combinations of actions relating to the gathering, registering, storing, making available, consulting and/or collating of personal data. Wanderbrief will, if requested (via <u>explore@wanderbrief.com</u>) allow you to inspect your personal data and will if necessary improve, supplement, remove or screen it at your request, if you feel that it is not correct or relevant for the purposes of the processing.

Article 9 Securing your data

Wanderbrief will take appropriate technical and organisational steps to secure your (personal) data (for example by encrypting it).

Article 10 Opt out

You may indicate your preference to opt out of receiving promotional communications by following the unsubscribe instructions provided in the promotional email you receive or by contacting us directly at

explore@wanderbrief.com . You acknowledge that it may take up to 10 days for us to process an opt-out request. Please note that you cannot opt out of receiving transactional emails related to your User account.

Article 11 Acquisition of the company or transfer of the services

If Wanderbrief is acquired by another company or transfers its Services or their implementation to a third party, all (personal) data will be handed over to that third party.

Article 12 Amendment of privacy policy

Wanderbrief may also amend or extend its privacy policy. Such changes will be incorporated into this Privacy Statement. You are therefore advised to regularly consult this Privacy Statement.

Contact information:

Wanderbrief will naturally handle your (personal) data with the utmost care and consideration. If you have any questions about Wanderbrief's privacy policy, please e-mail <u>explore@wanderbrief.com</u>, citing the reference 'privacy'.

The Services provided under the name "Wanderbrief" are offered by Wanderbrief B.V. (hereinafter: 'Wanderbrief'). The provisions contained in this Privacy Statement apply to the Users of both paid and unpaid Services. Wanderbrief takes your privacy seriously and treats your (personal) data with due care and consideration.